

## Flexischools Online Ordering

The online ordering system for the **Canteen and PLC/Scotch Bus Services at Scotch College** is called FlexiSchools.

### Canteen

This system allows **Junior and Middle School** parents/students to place orders from home, work or school at any time. **Senior School** students can purchase their food and drinks in the Canteen by scanning their SmartRider Card which is linked to their Flexischools account. The pre-order system is not available to Senior School students. The payment is also done online, so **less paper bags, cash, cheques, and envelopes are sent via your student to school**. As well as being convenient for parents, the online orders are much faster and easier for the school coordinator to process - so it makes everyone's life a little easier. FlexiSchools is well established and tested, operating in hundreds of schools across Australia.

### PLC/Scotch Bus Services to Booragoon, Coogee, and Karrinyup

To use the bus services, students must scan their SmartRider card, be registered with Flexischools and have an account set up using their six digit student number. Fares will be deducted from their Flexischools account and not from the SmartRider.

**If you would like to order a SmartRider card** please contact:

Junior School at [JuniorSchool@Scotch.wa.edu.au](mailto:JuniorSchool@Scotch.wa.edu.au)

Middle School at [MiddleSchool@Scotch.wa.edu.au](mailto:MiddleSchool@Scotch.wa.edu.au)

Senior School at [SeniorSchoolAbsentees@scotch.wa.edu.au](mailto:SeniorSchoolAbsentees@scotch.wa.edu.au)

Getting online is easy and only takes a few minutes to register. Simply go to [www.flexischools.com.au](http://www.flexischools.com.au) and click **“Register Now”**. You will be sent an email with further instructions on how to complete the registration. Once registered, you can start placing orders immediately. If you have any questions, FlexiSchools provide a great help desk on 1300 361 769, or you can contact them via their website.

There are a variety of payment options supported, including Visa, MasterCard (credit and debit) and bank transfer. The system operates via a pre-paid account, so you no longer have to worry about the manual process of sending payments into school, and you can easily budget your students spending and expenses throughout the year.

If you have any questions about the online services please contact the help desk on 1300 361 769, or you can contact them via their website.

See instructions below.

# ONLINE ORDERING



- **Available 24/7**
- **Convenient for parents**
- **Removes paper orders and cash**
- **FREE registration**

Online ordering is more convenient, providing a 24/7 payment and ordering system that can be accessed from home, work or a mobile device.

No more fumbling around for coins in the morning or sending kids to school with excess cash, online orders are faster and more accurate giving parents peace of mind that their order and payment is received accurately at the school.

Registration is free and only takes a few minutes.

## EASY, ONLINE REGISTRATION

- Go to [www.flexischools.com.au](http://www.flexischools.com.au)
- Click REGISTER NOW
- Enter your email
- You will be emailed a link to an online form - follow the link
- Choose a username and password and complete the form
- Add each student and their class
- Top-up the account - VISA or Mastercard preferred.



Place lunch  
orders from your  
iPhone or iPad!  
Find us in the  
App Store.



**flexi**schools